



MEMORANDUM DCD #23, 2021-22

To: Chairs, University of Toronto Scarborough
From: Professor Jessica Fields, Vice-Dean Faculty Affairs, Equity & Success
Date: 13 January 2022
Re: **Revised FCC Timeline**
Note: For distribution

A handwritten signature in black ink, appearing to be 'J. Fields', written over the 'From' line of the memorandum.

As I wrote in December 2021, we extended the deadline for receiving final Faculty Complement Committee proposals. The Office of the Vice-Dean Faculty Affairs, Equity & Success (VDFAES) did this in recognition of the workload U of T Scarborough Chairs have borne recently.

And, as promised, I am issuing a revised timeline for the 2022 FCC process.

- **13 October 2021** - Vice-Dean Faculty Affairs, Equity & Success (VDFAES) issues call for proposals for Net New, Replacement, and Diversity Positions
- **01 December 2021, 9am** - Chairs submit FCC drafts for 'no-prejudice' comments from VDFAES (Optional)
- **15 December 2021, 5pm** - VDFAES shares comments on drafts received
- **07 February 2022, 5pm** - Final proposals due to VDFAES
- **14 February 2022, 12pm** - VDFAES sends Chairs link to proposals with guidelines for review and rating
- **28 February 2022, 12pm** - Chairs submit ratings and comments on all proposals
- **11 March 2022, 5pm** - VDFAES circulates anonymized comments and ratings
- **25 March 2022** - FCC meeting—Net New Positions **AND** Replacement and Diversity Positions
- **08 April 2022** - VDFAES submits FCC proposal letter to the Vice-Principal Academic & Dean (VP Dean) shared with Chairs on [OVPD FCC SharePoint](#)

Please refer to the SharePoint site - [Faculty Complement Committee \(FCC\)](#)

I hope your semester is off to a good enough start.